

MMABANA ARTS, CULTURE AND SPORT FOUNDATION



CHIEF FINANCIAL OFFICER: NMM (HEAD OFFICE) (X1)

REFERENCE NO: MACSFNMM/130824/1

POST LEVEL 14

R1 291 780,02 (TOTAL COST TO COMPANY ANNUAL REMUNARATION)

FIVE (5) YEARS FIXED-TERM CONTRACT

1. Job Purpose

The Chief Financial Officer (CFO) shall be responsible for the development and implementation of finance divisional strategies and policies by forecasting key in Core and Support. The CFO shall be responsible for developing financial strategies and ensure implementation in compliance with the Mmabana Act 7 of 2000, the Public Finance Management Act and other relevant Foundation governance protocols.

2. Duties and Responsibilities

- The Chief Executive officer and will oversee the finance and supply chain management within the framework of the Public Finance Management Act (PFMA), the Financial and or Treasury Regulations within the public sector and the Foundation's internal policies and procedures according to the following:
- Conduct annual strategies planning of finance according to the Medium-Term Expenditure Framework (MTEF).
- Undertake a risk assessment, implement and maintain an effective risk management strategy.
- Oversee the preparation and submission of monthly financial reports as well as annual statements to the accounting officer. Oversee the development of policy and procedure manuals to ensure effective management of finance, supply chain and information technology.

- Advise the Accounting Officer on adverse financial implications for the organisation.
- Liaise with the Auditor General and other bodies which set financial standards to ensure effective.
- Responsible for the execution and timely delivery for outputs in the CFO's signed performance contract and accountability to the accounting officer.

3. Minimum Requirements

A BCom Degree with specialisation in Accounting.

A master's degree would be an added advantage, and

5 to 6 years senior and executive management experience as well as experience in the field of finance.

Adequate knowledge of Accounting principles and flair for figures is essential.

Must have a good knowledge of the Public Finance Management Act, 1999 (Act 1 of 1999)(PFMA), the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000)(PPPFA), National Treasury guidelines as well as other relevant prescripts within the public sector.