

MMABANA ARTS, CULTURE AND SPORTS FOUNDATION

Head Office		MMABANA
Sekame Road		103
Mmabatho, 2735		
West RSA		North

REQUIRED SERVICES- TAUNG CULTURAL CALABASH 24 SEPTEMBER 2022

Item	Qty
STAGE AND SOUND	
Stage _ With Structural Certificate	Dimensions : 10m(w) x 6m(d) x 6.1m(h) Stage area (60sqm) Platform height (1.5m) Roof 1600kg (as basic structure) PA towers Stage platform (with steps and railing) Stage floor (slip-proof) Branding (PA Scrimms – Back Wall) 2x LED Screens (suspended left and right of stage) - 1.5m(w) x 2.5m (w)
Backline and DJs Console	2x CDJs (CD/USB/SD audio deck capable of playing WAV, AIFF, MP3, and AAC files. A 24-bit / 48kHz soundcard, plus the added functionality of Needle Search and the Pro DJ Link system) 1x DJ Mixer (high quality 24bit/96kHz Analog to Digital converters that digitize incoming audio with an internal 32bit DSP processor) Drumkit 22" inch Kick Drum 14" Maple Snare 10" and 12" Toms 14" and 16" Tom on Legs 6x Boom Cymbal stands 1x Adjustable Drum Throne 1x Hi Hat stand 1x Kick drum pedal with felt beater 1x Drum carpet Custom Series cymbal set with 1x Crash; 1x Ride; 1x Hi-hat <u>__Percussions__</u> 2x Conga 2x Bongos 1x 88 Key Keyboard 1 x keyboard stand 1 x Guitar amps with cabinet 1x Guitar Stand 1x Bass Amp 1x Backline technician 1x Sound engineer 1x FOH engineer 4x Stage hands (Final list will be determined and compared with tech-riders from the selected artists)
Microphones	8x Performance microphones 1x Bass drum mic 2x Overhead mics 1x Snare mics 4x Tom mic

	<p>2x Short Boom Stands 2x Long Boom Stands 2x Upright Stand (Final list will be determined and compared with tech-riders from the selected artists)</p>
Monitoring	<p>9x PRX 715 Monitors 4x PSM 1000</p> <p>(Final list will be determined and compared with tech-riders from the selected artists)</p>
FOH	<p>16 x 15inch Active line array speaker cabinets (8 or more per tower) Chain hoists 8 x dual 18inch active sub-bass speakers (4 or more per side) Front fill speaker Cabinets – 4x 12inch two-way speakers (Final list will be determined and compared with tech-riders from the selected artists)</p>
Lighting	<p>8 x Beams 12 x Led Moving heads 8 x Stage Wash 2 x Smoke Machines 1 x Lighting desk</p>
Mixers & Amps	<p>2 x 24 channel mixers CL5/ equivalent Xlr cables Speak on cables Phone cables P5000s/ equivalent P3500s/ equivalent</p>
Power Generator	<p>250 Kva Diesel Generator</p> <p>Maximum 275 kVA, 380V, 1500RPM</p> <p>Constant voltage AVR (Automatic Voltage Regulator)</p> <ul style="list-style-type: none"> - 24 Volt Electric Starter - 500 Litre Fuel Tank, 14 Hours @ 75% loads - Silent Version (± 75dBa) - Four-cylinder, water cooled, Turbo & Intercooled Diesel Engine - Three Phase Output - Datakom D300 Digital Control Panel - Low oil pressure system - Low water cut out engine protection
TENT (BEHIND STAGE – FOR ARTISTS)	
	<p>20m X 10m Aluminium Frame Tent for artist behind the stage - with 2 entrances;</p> <p>20m x 10m artificial grass flooring;</p> <p>5 round tables with 5 chairs each;</p> <p>5 sets of modern 6-seater couches;</p>

	<p>5x cocktail tables with 5 chairs each</p> <p>4 x 15m String Lights</p>	
MARQUEES AND DÉCOR (FOR VIPS)		
	<p>25m X 15m Aluminium Frame Marquee for VIP Guests with front glasses and 3 entrances;</p> <p>25m X 15m artificial grass flooring to cover the entire marquee;</p> <p>10 glass round tables with flower centre pieces and 5 phoenix tiffany chairs per table;</p> <p>10 sets of modern designer 6-seater couches with modern coffee tables;</p> <p>10 cocktail tables with 5 chairs per table;</p> <p>4 x Air-conditioners;</p> <p>Corded Electric; Model; Portable Air Conditioner; Features - Heating and Cooling Function; Item Dimensions LxWxH 13.4 x 17.4 x 32.1 inches; Item Weight 25.4 kgs; Control Method – Remote; Voltage- 230 Volts</p> <p>2x red carpets covering 20m</p> <p>4x Sting Lights</p> <p>4x Fire Extinguisher</p> <p>(Setup on the 23rd of September 2022)</p>	
SECURITY AND SPEED FENCING		
	<p>PSIRA (director)</p> <p>PSIRA (company registration)</p> <p>letter of good standing with labour</p> <p>references letter maximum of 3</p> <p>140x Grade D Security officials</p> <p>50x Grade C Security officials</p> <p>10x Grade B Security officials</p> <p>10x Armed Bodyguards (VIP)</p> <p>Services Required</p> <p>Secure premises and its contents during the event</p> <ul style="list-style-type: none"> - All security guards and personnel officers should have accessories in the form of; touch, batons, proper uniform, two-way radio during the event; hand cuffs; medal detector; pepper spray handled by Supervisors at any strategic and entry points. - Search vehicles in and out of the venue. - Guard and protect collection revenue at all collection points during the event. - Protect guests/ community and VIP attending the event. - During the event, patrol and safeguard the Mmabana premises. - Report any incidents as and when it happens to the law 	

	<p>enforcement.</p> <ul style="list-style-type: none"> - Submit reports on any occurrences while patrolling in terms of Control of Access to Public Premises and Vehicle Act of 1985 - React and report any emergency situations to the relevant structures during the event for immediate response. - Locking and unlocking of Mmabana Taung buildings and gates when necessary. - Ensure compliance with the provisions of Firearm Control Act, of 2000 (Act 60 of 2000). <p>EQUIPMENT</p> <ul style="list-style-type: none"> • 2x Patrol cars (as per the event specs) • Two-way radio with base station • Hand cuffs, Batons • Pepper spray, Touches • Metal Detectors • Uniform with reflect jackets <p><u>Speed Fencing</u></p> <p>2x 1km Collapsible Fencing (for Crowd Control)</p> <p>1.8m Height.</p>	
ABLUTION FACILITIES		
	<p>10 x VIP Mobile flushable Toilets (his & hers)</p> <p>30 x Portable Plastic Toilets (Flushable)</p> <p>And a 2500L water tank</p> <p>(To be set up in line with the floor plan)</p>	
CATERING SERVICES		
	<p>Catering services should be procured for the; Gala dinner, Art Exhibition and Fashion show (23 September 2022 and Main Event 24 September 2022) for VOC; Artists, and MACSF officials</p> <p>210 pax – Lunch – Artists including Officials on duty.</p> <p>2x starches. 2x Meats; 1x Veg; 1x Salad; 210 x Mixture of 330ml of Soft Drinks and Juices; 420 x 330ml bottled water bottles (2per person)</p> <p>23 September 2022 (Gala event) for 170 guests (Lunch and Opening Night event) 2x starches; 2x Meats; 1x Veg; 1x Salad; 170 x Mixture of 330ml of Soft Drinks and Juices; 340x 330ml bottled water bottles (2 per person)</p> <p>24 September 2022 (VIP and Working team) 200 pax</p>	

	<p>Platters (Lunch and Dinner)</p> <p>-Lunch 20 x Meat Platter 20 x Savoury Platters 10 x Sandwich Platters 5x Vegetarian Platters 400x 330ml bottled water bottles (2 per person)</p> <p>-Dinner 2x starches; 2x Meats; 1x Veg; 1x Salad; 200 x Mixture of 330ml of Soft Drinks and Juices; 400x 330mls bottled water bottles (2 per person)</p> <p>24 September 2022 (Artists-competition winners) 160 pax (Lunch and Dinner) 2x starches; 2x Meats; 1x Veg; 1x Salad; 160 x Mixture of 330ml of Soft Drinks and Juices; 320x 330ml bottled water bottles (2 per person)</p>	
ACCREDITATION & TICKETING		
	<p>Ticketing services</p> <ul style="list-style-type: none"> - Tickets to be sold through reputable retail outlets and onsite sales <p>ticket booth must be guarded by 2 security guards.</p> <p>Provision of Coloured wristbands</p> <ul style="list-style-type: none"> - VIP - Artists - Staff (MACSF Officials) - Crew - Competition winners - Audience - Security Officers - VOC <p>Colours to be discussed with appointed service provider during the briefing meetings.</p>	
ARTIST MANAGEMENT SERVICES		
	<p>90 % Local Artist (to be sourced from all four districts)</p> <ul style="list-style-type: none"> - 45 % Dr RSM - 15% Ngaka Modiri Molema - 15% Bojanala - 15% Dr KK <p>10% National Artist (Preferably North West Born)</p> <p>Genre:</p> <p>Motswako Afro-Soul Jazz Traditional Dance</p>	

	<p>Gospel Poetry Alternative/ Mapiano</p>	
OPENING NIGHT - FASHION SHOW AND ARTS EXHIBITION		
	<p>DELIVERY:</p> <p>23 September 2022 – OPENING NIGHT</p> <p><u>Procurement of:</u></p> <p>1x Curator</p> <ul style="list-style-type: none"> • Curriculum Vitae • (National diploma in fine arts or relevant qualification and at least 3yrs experience) <p>To oversee a collection and exhibiting of art works for the art exhibition.</p> <p>16x Visual Artists and crafters to provide POE (Portfolio of Evidence) (5 artworks per artist) Easels and/or stands</p> <p>12x Designers- to provide POE (Portfolio of Evidence)</p> <p>1x Choreographer (15x Models – male and female);</p> <p>1x Fashion show director –</p> <ul style="list-style-type: none"> • Curriculum Vitae • (National diploma in Fashion design or relevant with a relevant qualification and at least 3yrs experience) <p>To oversee every aspect of the fashion show, from its conception to the final presentation</p> <p><u>PA System</u></p> <p>2x Speakers (Tops) 1x Mixer and Amplifier 1x CDj (Memory Stick Compliant) 4x Performance Microphones; 1x Podium Cabling 1x Sound Technician</p> <p><u>Modelling Ramp:</u></p> <p>Elevated T-shaped Platform (Rostrums) 30cm(h) X 1.5m(w) X 10m(l) – With side steps 3m(h) x 4m(w) Backdrops</p> <p><u>Performances:</u> 4x Musicians (solo/duets or bands); 2x Poets</p> <p>(Music artist to be sourced from all 4 districts; poets to be sourced</p>	

	from Dr RSM)
BRANDING COLLATERAL & MARKETING	
	<p>TCC Wall banners x 6 TCC Telescopic flags x 30 Pull up banners x 12 PVC Street banners (Audition dates x 40/ main fest dates x 80) – are to be distributed around the province Branded Apparel (Golf shirts x200/ Round neck t-shirts x 1000/ bucket hats x 1000/ Sling bags x 250) Municipal Bylaw fees to be considered</p> <p><u>PRINT MEDIA FEATURE</u></p> <p>Feature the TCC advert and/or Media statement in their print newspaper publication: before and after 22 Aug 2022 - Local newspapers</p>
ACCOMODATION	
	<p>54 PAX (overall number of MACSF working team and EMC)</p> <p>BREAKDOWN</p> <p><u>30 PAX (BnB and Dinner) x 3 Nights (MACSF Working Team)</u></p> <ul style="list-style-type: none"> - Arrival 22 September 2022 - Departure 25 September 2022 <p><u>14 PAX (BnB and Dinner) x 2 Nights (MACSF - EMC)</u></p> <ul style="list-style-type: none"> - Arrival 23 September 2022 - Departure 25 September 2022 <p>NB* Appointed Service Provider must ensure that the 10 appointed National Artists are accommodated with their crew and entourage.</p>
FILM AND PHOTOGRAPHY SERVICES	
	<p>Delivery:</p> <p>Director and Crew (Service provider to decide how many cameras crews/ runners/ best boys/ editors needed for the event)</p> <p>Take Images and Videos of the action in the different audition and festival venues</p> <p>Take Images and Videos of invited guests dignitaries at all productions</p> <p>Take profile images and short videos of all the groups and artists alike, that we can use as head shots for media releases.</p> <p>Drone shots, establishing shots of the facility, area, and activity around the venues</p> <p>Output Format:</p> <p>Edited</p> <p>Images: JPG</p>

	Videos: MOV/AVI/MP4 RAW – Unedited Footage	
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Please note that these services will be evaluated in terms of 80/20 criteria in terms of the Preferential Procurement Regulation 2017.

Your prompt response is much appreciated.

Kind Regards,

Duly Signed

Manager: SCM

